

MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
Monday January 14th 2008
5:30 P.M.

January 11, 2008

Dear Directors:

Enclosed please find the Director's report and Board Minutes for the month of December 2007.

Transaction report will be passed out at meeting.

New drop box is operational in front of the fire station.

Two customers were contacted for non payment of service, one meter was pulled but reinstalled.

One new connection was added Diane Thompson in the Vic Snyder Property.

Four disconnections, Pamela Thomas, A.B. McElhaney and John Otto all on vacation disconnect. One meter pulled for Bonnie Villines(home is vacant).

If you have any questions before the board meeting please feel free to give me a call.

Thanks



Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

MT. SHERMAN WATER ASSOCIATION
 Director's Report
 For the Month of December 07
 Printed: 12/28/07 20:25

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,510,500	100.0%
Water Sold to Customers	1125620. 1,129,620	74.8%
Utility Use (fire, flushing)	0	0.0%
Water Unaccounted For (lost)	384880 380,880	25.2%
Average Use Per Account	3,692	25.00

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7996.30	0.00	0.00	0.00	92.40	549.43
Average	26.13	0.00	0.00	0.00	0.30	1.48
Active	306	0	0	0	308	370
Inactive	67	373	373	373	65	3

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	10,170.77	316
Credit Balances BOM	(943.06)	16
Debit Balances BOM	11,113.83	300
Payments	9,164.38	280
Charges for Services	8,638.13	
Penalty Charges	233.11	44
Adjustments	(19.87)	5
Total Delinquent EOM (end/month)	862.62	23
Delinquent EOM (30-60 days)	450.84	13
Delinquent EOM (60-90 days)	205.83	8
Delinquent EOM (over 90)	205.95	2
Credit Balances EOM	(858.70)	19
Debit Balances EOM	10,716.46	294
Balance Due EOM	9,857.76	313

Disconnections
 Disconnected & Uncollected
 New Customers Added

4 - Permak Thomas
 0.00 AB McElhenny
 0 John OHO
 Bonnie Villines

Transaction Report

12/1/07 Through 12/31/07

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Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 11/30/07				25,456.49
12/3/07	3772	Henard Utility		Repairs		-282.50
12/5/07	DEP		refund audit	Misc		100.00
12/5/07	DEP			Water Sales		1,746.24
12/6/07	3773	Gaither Mountain Iron Work	drop box	Misc		-300.00
12/6/07	3774	Karen Edgmon		Contract Labor		-981.50
12/6/07	3775	Karen Edgmon		Rent		-60.00
12/10/07	DEP			Water Sales		1,265.34
12/12/07	3776	Mt. Sherman Fire Dept.		Dues and Subscriptions		-25.00
12/13/07	DEP			Water Sales		790.00
12/13/07	DEP			Water Sales		1,603.78
12/17/07	EFT	F H A		Loan		-1,020.00
12/17/07	3777	Dept. Of Finance & Adm.		Sales Tax		-613.00
12/19/07	3778	Newton County Times		Public Notice		-66.25
12/19/07	3803	Capitol Supply		Maintenance		-822.99
12/19/07	3804	Jasper Post Office		Postage and Delivery		-78.00
12/24/07	EFT	Bank Charges	Ada Edmondson	Return Item		-61.80
12/26/07	DEP			Water Sales		3,790.81
12/26/07	EFT	Carroll Electric		Utilities:Gas & Electric		-7.92
12/26/07	EFT	Carroll Electric		Utilities:Gas & Electric		-47.04
12/26/07	EFT	Carroll Electric		Utilities:Gas & Electric		-47.04
12/27/07	DEP			Water Sales		643.29
12/27/07	3805	Jackie Fears	reading meters	Contract Labor		-200.00
12/27/07	3806	Ivan Reynolds		Contract Labor		-1,100.00
12/28/07	EFT	Tri Co. Telephone		Utilities:Telephone		-33.50
12/28/07	EFT	Tri Co. Telephone		Utilities:Telephone		-31.47
12/31/07	DEP	Interest		Interest Inc		5.09
12/31/07	DEP			Water Sales		114.92
12/31/07	3807	Gaither Mountain Iron Work	drop box	Misc		-75.00
		TOTAL 12/1/07 - 12/31/07				4,206.46
		BALANCE 12/31/07				29,662.95
		TOTAL INFLOWS				10,059.47
		TOTAL OUTFLOWS				-5,853.01
		NET TOTAL				4,206.46

(K #3775-3803 out of order)

Scribe:	Odie J. Watts	
Date:	December 12, 2007	Time: 5:30 PM – 5:55 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	No guests or customers attended the meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:30 P.M.
2. Meeting Minutes	The minutes from the November 2007 meeting were approved at written. Motion to approve the minutes – Koby Lee, Second by Ben Szabrowicz. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period November 1st through November 30st 2007. - Nothing exceptional in the November financial report. - William Sloss received a credit on his bill after resolving meter reading issues. - Received \$100.00 refund check from Killingsworth/Porterfield auditing fund. - Report shows more water sold than pumped. Must be related to the time meters were read and readings from the master meter was taken. - Had 4 disconnects: Betty Garrett, Neal Colclasure (Vacation), William Sloss (Vacation), and Victor Snyder. - Had 3 connects: Rebecca Matlock, Donald Long, and Tim Tolles. - The drop box to be placed in front of the Mt. Sherman VFD building has be built. Installation will be done as soon as weather permits. Board agreed to pay the contractor an additional \$75 for the box since they hit rock when trying to install it the first time and the cost of the box was more than the builder originally planned for. Motion to approve the reports – Koby Lee, Second by Ben Szabrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: - Checked leak at Donnie Villines and found it on his side of the meter. Showed him where and advised on fix. - Discontinued John Otto service until further notice. - Worked up cost for Dustin Lager project. - Pulled Nellie Martinez meter. - Called ESI about the Murray Road and Low Gap projects. Indications are that the projects can be funded through grants and Tim May indicated the size of the project was right for the grants. The people who decide the grant funding meet in February and Tim May indicated he thought the plans for the project should be ready to

Agenda	Main Points, Conclusions/Discussions, Decisions
	present at that time. Karen Edgmon was asked to write a letter to ESI accepting them as the engineers and grant coordinators for the Murray Road and Low Gap projects. (ACTION ITEM) - Plans for booster pump electrical upgrade have not arrived as yet. - Reviewed the easement and dry tap agreement which will be used for the Murray Road project. Motion to approve the report – Koby Lee, Second by Betty Stivers. No Abstentions.
5. Old Business	- Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12, 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. - Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. - Action Item 44: Opened on November 12, 2007. Action Item is to contact the ESI engineering firm to initiate a project to extend water service to 9 or 10 potential new customers located down Murray Road off Shiloh Road. Jim Bowen will make initial contact with the engineering firm and Ivan Reynolds will work with them to get the project study underway. As of December meeting Ivan has talked to ESI, Tim May. Board has agreed to write letter accepting Tim May as the project coordinator. - Action Item 45: Install a drop box at the Mt. Sherman VFD for people to deposit their bill payments. As of December, box is finished and will be installed when weather permits. Board approved an additional \$75 to be paid for the box. - Action Item 46: Karen Edgmon will write a letter to ESI accepting them as the project engineers for the Murray Road and Low Gap projects.
6. New Business	Jim Bowen has resigned from the Alliance Water Board effective immediately. Karen Edgmon indicated she planned to resign during the December meeting. Jim asked Karen to pull/copy all the material related to the Mt. Sherman Water System from the files of the Alliance.
7. Adjournment	Meeting adjourned at 5:55 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for January 14, 2008 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	IN WORK
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	IN WORK
AI 44	11/12/07	Jim Bowen and Ivan Reynolds will contact and work with the ESI Engineering firm to initiate a study for extending water to 9 or 10 potentially new customers down the Murray Road off the Shiloh Road.	Jim Bowen and Ivan Reynolds	12/10/07	OPEN

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI45	11/12/07	Karen Edgmon will work with vendor to have a drop box constructed and installed in front of the Mt. Sherman VFD for customers to drop off their bill payments.	Karen Edgmon	1/8/08	IN WORK
AI46	12/12/07	Karen Edgmon will write a letter to ESI accepting them as the project coordinators for the Murray Road and Low Gap projects.	Karen Edgmon	1/8/08	OPEN

Mt Sherman Water Assn Board Mtg
Water Operators Report
Jan 14th 2008

I pulled Shirley Brazeals meter. She moved.

I put in a meter for Diane Thompson who bought the Vic Snyder place.

I purchased two space heaters for the booster pump Houses. I asked for information and cost of an auto dialer for the Booster pump to go with the electrical upgrade. In progress. I ordered and received two switches for the 2nd booster pump due to obvious wear.

I talked with the prospective customers on Murray Road And left them Membership Applications/ Easements to run Water thru their properties. Everybody was enthusiastic About the possibility of becoming Mt Sherman customers. I GPS'd a possible route and it looks like less than one and A half miles. I have 12 people interested and may need three more. There are two more pieces of property just Past the last occupied residence of Nancy Sams that I'm Checking on. The coordinates are loaded on disc and I'll Be ready to send to Tim This week for the Plans to be drawn up. Karen asked me to Gps a possible ext for her daughter so she can have water at their building site. I would like to add this line of about 1500 feet to the request.

I also GPS'D the line from the Low Gap Church to Overmans an am in the process of making contact with all The people on that line. And I GPS'D the Fire Station at Low Gap for inclusion in the Grant request.

By Ivan Reynolds, Operator

Mt Sherman Water Assn Board Mtg
Dec 12. 2007
Water Operators Report

I checked a leak at Donnie Villines and found it on his Side of the meter, showed him where and advised him on the proper way to make the repair.

Discontinued John Otto for the winter or until further notice.

I worked up a cost for Dustin Lager to have, approximately 40 foot extension across the county road, A meter set and be ready to run an extension in the Future if he decides to build another house.

I also pulled Nellie Martinez a renter who had moved.

I called ESI and talked to Tim May concerning the Extension of our water line down Murray Road area and Also the road from Low Gap Store where we can place pressure reducing station on the Shiloh Booster Pump line and pick up Jim Randy Laverty and neighbors. And I Thought we could add the Low Gap Fire Station line to The Grant. Tim said the size of the Project is perfect for Asking for money because its small enough that fits their Way of doing business. More little jobs spreads over a larger area. The money people meet in Feb and Tim Thought he could have the plans and request by that time.

Booster Pump Electrical plans haven't arrived yet.

By Ivan Reynolds
Operator